CLASS: Systems Software Specialist III (Supervisory)
TENURE: Permanent
TIME BASE: Full-Time
SALARY: $6205 - $7918

DUTIES:

With broad administrative and policy direction of the Chief Information Officer, this position manages/supervises the Technical Support Section and serves as chief technical specialist on the most complex or mission critical IT projects. The incumbent has a lead technical role in guiding or formulating the agency's IT architectural design, strategies and policies and has full responsibility for the implementation, administration and support of the agency's system/network infrastructure.

DESCRIPTION OF ESSENTIAL FUNCTIONS:

- Performs administrative tasks, including budget/spending proposals, preparation and presentation of Unit Activity/Progress Reports, and recommendations to management. Coordinate work assignments to unit members, hire, train, and elevate technical staff, provide technical guidance and leadership to staff and other supervisory tasks as required.

- Manage the overall agency information technology infrastructure. Coordinate activities involving multiple technology areas. Plan and coordinate the implementation of new technology solutions or improvements. Act as chief technical advisor on complex or mission critical systems or network infrastructure. Coordinate integration with other State agencies or businesses.

- Provide the highest-level technical expertise in resolving the most difficult, complex or interdisciplinary technical problems. Troubleshoot problems involving mission critical applications or other State agencies or businesses.

- Oversee the ongoing development and implementation of agency's IT security strategy, standards, procedures and guidelines. Oversee the management of IT security.

- Identify and evaluate emerging hardware and software technologies, which might be productively used by the agency. Keep abreast of technological trends and developments. Make proposals to STO for introducing new or advanced information technology in the agency.

DESIRABLE QUALIFICATIONS:

- Ability to supervise technical staff
- Ability to communicate effectively both in writing and verbally
- Ability to make presentations to management and others
- Ability to handle multiple assignments and critical deadlines
- Ability to quickly acquire technical knowledge
- Computer skills

CONDITIONS OF EMPLOYMENT:

Fingerprinting and Background Check are required.

WHO SHOULD APPLY:

Individuals who possess the qualifications listed above and are interested in a lateral transfer or have employment list eligibility as a Systems Software Specialist III (Supervisory).

This position is subject to SROA clearance policies. Surplus employees who meet the requirements are encouraged to apply. Employees in the State Treasurer's Office and Authorities and Commissions are encouraged to apply if interested in the position.

Please state the source of your eligibility (i.e. list eligibility and score, SROA, surplus employee, reinstatement, etc.). If you do NOT indicate the source of your eligibility, you may not be considered for an interview. Also, write the number "820-740-1559-001" next to the classification on your application/resume, i.e. Systems Software Specialist III (Supervisory) (820-740-1559-001).

FINAL FILING DATE:

Applications will be accepted **until filled.**

SUBMIT APPLICATIONS TO:

Judy Hansen
Personnel Office
State Treasurer's Office
915 Capitol Mall, Room 538
Sacramento, CA 95814

IF YOU HAVE QUESTIONS, PLEASE CALL:
PUBLIC   (916) 653-3100
CALNET (916) 453-3100